



Gawber Primary School



School Meals Policy

September 2025

Review date September 2026

Person responsible for the Policy	Dawn Bradshaw/Jo Hebden
Date Agreed by Governors	October 2025
Review Date	September 2026
Is this Policy to appear on the school website	Yes

Headteacher's Signature	Dawn Bradshaw
Date	20.10.25
Chair of Governor's Signature	Emma Casimir
Date	20.10.25



School Meals Policy 2025

Gawber Primary School will provide school meals for all children within the guidelines outlined in this policy.

The following options for lunch times are offered for all children:

- . School Meal
- . Packed Lunch from home
- . Lunch at home

It is requested that parents inform school of any specific food allergies or dietary requests so that arrangements are in place to provide the appropriate food or to arrange care plan meetings, if necessary.

Free School Meals

- . Children eligible for free school meals will receive a meal from the choice provided.
- . Under new government guidelines introduced in September 2014, all KS1 children are entitled to receive free school meals.
- . If parents believe that their children may qualify for entitlement to Free School Meals they should contact the school office for more details. This allowance is a statutory right and it is important that parents use it if they qualify.

Paid School Meals

- . All school meals MUST be paid for in advance.
- . Payment can be made on ParentPay under payment item (School Meals for Gawber Primary)

Debt Management

- . The maximum debt allowed is £12 (4 meals)
- . Parents will be alerted prior to reaching this limit by ParentPay Email and expected to pay the debt before any more school meals are provided.
- . Should the limit be exceeded, parents will be informed that morning and HAVE to bring a packed lunch to school for their child or take them home for lunchtime until the debt is cleared.

Packed Lunch

- . Packed lunches should be brought to school each day and placed on the trolley outside the classroom.
- . School is happy to offer advice on healthy eating. We highly recommend that fizzy drinks are not provided and only a small amount of chocolate is included in the packed lunch.
- . All leftovers will be returned home in lunch boxes to inform parents of amount eaten/uneaten.

Parents have a duty of care to provide a lunch time meal for their child. The school would be concerned by consistent failure to provide a meal for their child and would have to consider any safeguarding issues.

We hope that by implementing this debt policy we are able to help parents manage school dinner money better and at the same time ensure that all money that is for children's learning is available.